

**MINUTES  
OF THE  
EXECUTIVE POLICY COMMITTEE  
Thursday, June 12, 2025, 1:30 p.m.  
Zoom/3<sup>rd</sup> Floor Rose Quartz Meeting Room  
Rapid City, South Dakota**

**MEMBERS PRESENT:** Jafar Karim – South Dakota Transportation Commission, Vicki Fisher via proxy for Jason Salamun – Mayor of Rapid City, Pat Roseland and Kevin Maher – Rapid City City Council, Talbot Wieczorek and Richard Liggett – Meade County Commission, and Deb Hadcock – Pennington County Commission

**MEMBERS ABSENT:** Larry Larson – Mayor of Box Elder, Michael Knight – Box Elder City Council, Patrick Dame – Rapid City Regional Airport, Ron Weifenbach and Jerry Derr – Penning County Commission.

**STAFF PRESENT:** Kip Harrington, Kelly Brennan and Melissa Bloomberg – Rapid City Department of Community Development

**OTHERS PRESENT:** Mike Carlson, Sarah Gilkerson and Larry Dean – South Dakota Department of Transportation, Dustin Hamilton and Jeremy Williams – HDR, Inc.

Vice-Chairman Roseland called the meeting to order at 1:35 p.m.

Meeting quorum was met.

**General Public Comment**

No Public Comment

**Business**

**Fisher moved, Wieczorek seconded and motion carried unanimously to approve the June 12, 2025 Executive Policy Committee agenda.**

Hadcock entered the meeting.

**25TP010 – Approve the Coordinated Public Transit – Human services Transportation Action Plan.** The Statewide Coordinated Public Transit - Human Services Transportation Plan was approved in July 2024 and identifies the gaps and needs in transportation related to persons with disabilities, seniors and individuals with low incomes. The plan provides strategies to address these gaps and needs, followed by priorities for implementing these strategies. An inventory of participating transportation providers was also provided. Agencies interested in receiving federal funds to help pay for vehicles, such as buses or vans, participated in this Statewide, Coordinated Public Transit - Human Services Transportation Plan. This Action Plan Update identifies past goals, successes, coordination with other agencies, and newly set goals. The Coordinated Public Transit – Human Services Transportation Action Plan is updated annually to continue to address goals and any other changes to the plan. Brennan reviewed this plan. Discussion ensued regarding new online features for Rapid Transit.

**Karim moved, Wieczorek seconded and motion carried unanimously to approve the Coordinated Public Transit – Human Services Transportation Action Plan Annual Update.**

**25TP011 – Approve the 2026-2029 Transportation Improvement Program – Draft Report.** Each year the Rapid City Area Metropolitan Planning Organization is required to develop the Transportation Improvement Program (TIP). This is a four-year priority list and financial plan for highway, transit and intermodal projects. The TIP is intended to serve as a fiscal management tool to assist state and local agencies in matching transportation needs with resources. The TIP development, review, and approval process includes participation from affected public agencies, citizens' groups, private transportation providers and representatives from various transportation entities. Harrington reviewed this draft report. Discussion ensued regarding maintenance costs as well as upcoming STIP meetings.

**Liggett moved, Wieczorek seconded and motion carried unanimously to approve the 2026-2029 Transportation Improvement Program – Draft Report.**

**25TP012 – Approve the Rapid City Area Metropolitan Planning Organization Self Certification.** Each year the Rapid City Area Metropolitan Planning Organization is required to demonstrate and resolve that its transportation planning process is addressing the major issues in the metropolitan planning area and that the process is conducted in accordance with all applicable requirements of the Self Certification Process (23 C.F.R. 450.334). Harrington reviewed the Self Certification.

**Fisher moved, Liggett seconded and motion carried unanimously to approve the Rapid City Area Metropolitan Planning Organization Self Certification.**

**25TP013 – Approve the Letter of Support for the City of Rapid City's FY25 SS4A Supplemental Planning and Demonstration Grant Application.** The City of Rapid City is applying for a FY25 SS4A Supplemental Planning and Demonstration Grant application to create a city-wide ADA Transition Plan, test new technologies for signal preemption for EMS, and complete road safety audits. These projects align with the initiatives being identified in the Safety Action Plan the City is developing. The City of Rapid City is currently utilizing a SS4A Planning Grant to develop a Safety Action Plan that will provide the City clear direction on implementing innovative, evidence-based, low-cost, high-impact strategies to reduce the number of fatalities and serious injuries on our roadways. The three supplemental planning and demonstration activities listed above will only enhance the usefulness and feasibility of the City's action plan and its roadway safety initiatives. Harrington reviewed this grant application.

**Liggett moved, Fisher seconded and motion carried unanimously to approve the Letter of Support for the City of Rapid City's FY25 SS4A Supplemental Planning and Demonstration Grant Application.**

**25TP014 – Approve the Letter of Support for the City of rapid City's FY25 5339(b) Small Urban Vehicle Procurement for Replacement of Two (2) Fixed-Route Buses Grant Application.** The City of Rapid City is applying for a FY25 Buses and Bus

Facilities Competitive Program grant application to replace two fixed-route buses for its Rapid Transit System. The City of Rapid City's Rapid Transit System (RTS) has been providing local residents and visitors with a safe and reliable public transportation service for more than 30 years. As the population of Rapid City continues to expand, along with increasing tourism, more demand is placed on the existing transportation system. Just last year, RTS counted 254,305 fixed-route trips; 61,168 of those were students using the "Youth Ride Free" program. Rapid Transit System currently has 13 buses for its six fixed routes. Six of these buses operate in peak service and throughout the day, with one used as a spare. All have met their 10-year useful life. The replacement of two buses will greatly improve the safety and reliability of RTS's fixed-route service. Harrington reviewed this grant application. Discussion ensued on lifetime of vehicles and the replacement schedule.

**Maher moved, Hadcock seconded and motion carried unanimously to approve the Letter of Support for the City of Rapid City's FY25 5339 (b) Small Urban Vehicle Procurement for Replacement of Two (2) Fixed-Route Buses Grant Application.**

**25TP015 – Acknowledge the Rapid Transit System Agency Safety Plan – Safety Performance Targets.** The Federal Transit Administration requires Rapid Transit System develop a Public Transportation Agency Safety Plan (PTASP) that includes the processes and procedures to implement a Safety Management System. As part of the Plan requirements, Rapid Transit System provides safety performance targets to the MPO. The safety Performance Targets can be found on page four of the PTASP. Brennen reviewed these Performance targets.

**Liggett moved, Hadcock seconded and motion carried unanimously to acknowledge the Rapid Transit System Agency Safety Plan – Safety Performance Targets.**

**25TP016 – Approve the Rapid TRIP 2050 Metropolitan Transportation Plan – Draft Report.** Rapid TRIP 2050 is the Rapid City Area Metropolitan Transportation Plan (formerly known as the Long Range Transportation Plan) and is developed to guide transportation planning activities and transportation facility development for the next 25 years. The goal of the Metropolitan Transportation Plan is to plan an efficient intermodal transportation system which maximizes the movement of goods and people, and minimizes hazards, costs, energy consumption, and pollution. This document is a requirement of the Fixing America's Surface Transportation Act (FAST), and must be updated every 5 years. The Long Range Transportation Plan for the Rapid City Area was last updated in August 2020. This Rapid City Area Metropolitan Transportation Plan consists of two components. The first component is comprised of the 25-year traffic forecasts for the Rapid City Area Metropolitan Planning Organization Study Area used to identify future transportation needs. The second component is the development of the actual planning and prioritization elements within the Metropolitan Transportation Plan to satisfy those future needs. Dustin Hamilton and Jeremy Williams of HDR, Inc. provided a presentation on the Draft Report. Discussion ensued on how analysis was conducted and projected growth in Meade County.

**Hadcock moved, Maher seconded and motion carried to approve the Rapid TRIP 2050 Metropolitan Transportation Plan – Draft Report, with Wieczorek voting no.**

**Presentation on the FHWA Urbanized Area Update**

Larry Dean from SDDOT provided an update on the FHWA Urbanized Area.

**Update on Construction Projects**

Harrington provided information on current Rapid City construction projects. Carlson provided information on the current construction projects within the Rapid City Area Metropolitan Planning Organization area.

**Update on Planning Projects**

Harrington and Brennan provided information on the current Rapid City planning projects within the Rapid City Area Metropolitan Planning Organization area.

There being no further business, the meeting adjourned at 2:25 p.m.